

DRAFT

A REGULAR MEETING OF THE FAUQUIER COUNTY BOARD OF SUPERVISORS WAS HELD FEBRUARY 17, 2004 AT 1:00 P.M. IN WARRENTON, VIRGINIA

P R E S E N T Mr. Harry F. Atherton, Chairman; Mr. Raymond E. Graham, Vice-Chairman; Mr. William G. Downey; Mr. Richard W. Robison; Mr. Chester W. Stribling; Mr. G. Robert Lee, County Administrator; Mr. Paul S. McCulla, County Attorney

AGENDA REVIEW

The Board of Supervisors reviewed the agenda.

A RESOLUTION TO PETITION THE NORTHERN VIRGINIA REGIONAL COMMISSION FOR INCLUSION OF FAUQUIER COUNTY IN ITS MEMBERSHIP

Catherine M. Heritage, Acting Assistant County Administrator, and Mark Gibb, Executive Director of the Northern Virginia Regional Commission, gave an overview of the benefits of membership in the Northern Virginia Regional Commission.

DISCUSSION OF FAUQUIER COUNTY'S PURCHASE OF DEVELOPMENT RIGHTS PROGRAM

G. Robert Lee, County Administrator, and Paul S. McCulla, County Attorney, reviewed Fauquier County's Purchase of Development Rights Program.

REVIEW OF FAUQUIER COUNTY'S TOURISM PROGRAM

Anthony I. Hooper, Acting Deputy County Administrator, reviewed Fauquier County's Tourism Program.

DRAFT STRATEGIC TRANSPORTATION PLAN

Rick Carr, Director of Community Development, and Jim Stone, Chairman of the Planning Commission, gave an overview of the Fauquier County's Transportation Plan initiative. Rick Keller of Kellerco, and Butch Davies of the Commonwealth Transportation Board, discussed the Virginia Department of Transportation Draft Strategic Transportation Plan.

JOINT WORK SESSION WITH SCHOOL BOARD REGARDING NEW HIGH SCHOOL PLANS

The Board of Supervisors held a joint work session with School Board members Broni Lambelet, Bob Sinclair, Jay Van Gelder, Sally Murray, Ernie Gray, and School Superintendent David Martin, to review plans and discuss the need for a new high school in Fauquier County.

The meeting was reconvened in Regular Session at 6:30 p.m. at the Warrenton Community Center.

ADOPTION OF THE AGENDA

Mr. Graham moved to adopt the agenda, with the following changes. Mr. Robison seconded, and the vote for the motion was unanimous as follows:

Ayes: *Mr. Harry F. Atherton; Mr. Raymond E. Graham; Mr. William G. Downey; Mr. Richard W. Robison; Mr. Chester W. Stribling*

Nays: *None*

Absent During Vote: *None*

Abstention: *None*

- Remove Consent Agenda item “c”, A Resolution Appointing the Citizen Planning Committee for the Warrenton Service District, and add as Regular Agenda item #6.
- Add as Consent Agenda item “c”, A Resolution Approving Travel Expenses in Accordance with Travel Policy and Procedures.
- Accept a substitute resolution for Consent Agenda item “f”, A Resolution Requesting that the Board of Supervisors Consider Withdrawing Authorization to Institute the Road Abandonment Process for a Portion of Cedar Run Drive, Center District.
- Remove Regular Agenda item #3, A Resolution Authorizing the Chairman to Execute a Memorandum of Agreement with the Constitutional Officers for the County of Fauquier, and add as Consent Agenda item “i”.
- Accept a substitute resolution for Regular Agenda item #6, A Resolution to Identify the Revised Timeline for the Formulation, Review and Adoption of the FY 2005 Fauquier County Budget.

CITIZENS’ TIME

- Larry Miller, Director of the Parks and Recreation Department, and Carl Bailey, Chairman of the Parks and Recreation Board, presented a copy of a recently published book, “A Pride of Place: Rural Residences of Fauquier County”, edited by Kimberly Prothro Williams.
- Bob Sisk, Marshall District, suggested that fees for County automobile vehicle decals be eliminated for citizens who are sixty-five years of age and older. Mr. Sisk suggested that the County impose a land use surcharge for Purchase of Development Rights. Mr. Sisk spoke in opposition to a proposed two cent (2¢) real estate tax increase.
- John Albertella, Center District, spoke in support of reinstating the Warrenton Service District Citizens’ Advisory Committee.
- Mara Seaforest, Cedar Run District, spoke in support of reinstating the Warrenton Service District Citizens’ Advisory Committee.

PROCLAMATIONS AND RECOGNITIONS

- Mr. Graham presented A Proclamation Recognizing L. Thomas Greene for His Outstanding Service to the Citizens of Fauquier County Upon His Resignation from the John Marshall Soil & Water Conservation District.

- Mr. Robison announced A Proclamation to Recognize Kathie Wilson for Her Outstanding Service to the Fauquier County Library and the Citizens of Fauquier County.
- Mr. Atherton presented A Proclamation to Commend Telephone Pioneers for Their Donation to the Fauquier County Public Library.
- Mr. Robison presented A Proclamation to Recognize Per Bang-Jensen for His Outstanding Service to the Fauquier County Transportation Committee and the Citizens of Fauquier County.

CONSENT AGENDA

Mr. Graham moved to adopt the following consent agenda items. Mr. Downey seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. Harry F. Atherton; Mr. Raymond E. Graham; Mr. William G. Downey; Mr. Richard W. Robison; Mr. Chester W. Stribling

Nays: None

Absent During Vote: None

Abstention: None

Approval of the Minutes for the January 5, 2004 Organizational Meeting and the January 20, 2004 Regular Meeting of the Fauquier County Board of Supervisors

A Resolution Approving Travel Expenses in Accordance with Travel Policy and Procedures

RESOLUTION

A RESOLUTION APPROVING TRAVEL EXPENSES IN ACCORDANCE WITH TRAVEL POLICY AND PROCEDURES

WHEREAS, the Fauquier County Board of Supervisors has adopted Travel Policy and Procedures that require approval of expenditures in excess of \$1,000; and

WHEREAS, the Fauquier County Library Board of Trustees requests approval for the Library Director to attend the bi-annual Public Library Association (PLA) Conference scheduled for February 25-28, 2004, in Seattle, Washington, the cost of which is estimated to be roughly \$1,300; and

WHEREAS, in November 2003, the Library Board of Trustees adopted a 5-year master plan and an accompanying Balanced Scorecard that address management, resource, and service objectives for the Fauquier County Public Library; and

WHEREAS, foremost among Library Board priorities is the need to understand and manage the demands of an expanding library system within County fiscal guidelines; and

WHEREAS, the PLA conference, long recognized as the “best conference for public librarians,” includes programs offered by National Public Library leaders on better use of facilities, management, partnerships, staffing, technology, and youth services; and

WHEREAS, the Library Board has encouraged the Library Director to explore methods and means used by other libraries to meet the demands for library service in the twenty-first century; and

WHEREAS, funding has been appropriated in the Library FY 2004 Budget to support this conference; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 17th day of February 2004, That the Library Director be, and is hereby, granted approval to attend the Public Library Association (PLA) Bi-Annual Conference in Seattle, Washington, from February 25-28, 2004, and to be reimbursed for training and travel expenses.

A Resolution Approving Travel Expenses in Accordance with Travel Policy and Procedures

RESOLUTION

A RESOLUTION APPROVING TRAVEL EXPENSES IN ACCORDANCE WITH TRAVEL
POLICY AND PROCEDURES

WHEREAS, the Fauquier County Board of Supervisors has adopted Travel Policy and Procedures that require approval of expenditures in excess of \$1,000; and

WHEREAS, the Fauquier County Finance Department requests approval for the Finance Director to participate in training offered by Bright Associates, Inc. (BAI), the County’s accounting software vendor, scheduled for March 10–12, 2004, in Jonesborough, Tennessee, the cost of which is estimated to be approximately \$1,700; and

WHEREAS, the County’s financial records are maintained in Bright Associates, Inc. proprietary software; and

WHEREAS, the Fauquier County administrative staff met with BAI to identify methods to enhance the use of the software; and

WHEREAS, one method to increase productive use of the software is to participate in training offered by the vendor; and

WHEREAS, the vendor has scheduled a comprehensive review of the functionality of the software for the Finance Director; and

WHEREAS, funding has been appropriated in the Finance Department FY 2004 Budget to support this training; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 17th day of February 2004, That the Finance Director be, and is hereby, granted approval to participate in the Bright

Associates, Inc. training in Jonesborough, Tennessee, from March 10-12, 2004, and to be reimbursed for training and travel expenses.

A Resolution to Amend the FY 2004 Adopted Budget in the Amount of \$560,178

RESOLUTION

A RESOLUTION TO AMEND THE FY 2004 ADOPTED BUDGET
IN THE AMOUNT OF \$560,178

WHEREAS, the Board of Supervisors is charged by the Code of Virginia with the preparation of an annual budget for Fauquier County; and

WHEREAS, on March 25, 2003, the Fauquier County Board of Supervisors adopted the Fauquier County FY 2004 Budget; and

WHEREAS, during the course of the fiscal year certain events occur which necessitate changing the budget plan by increasing or decreasing the total budget; and

WHEREAS, the Finance Committee has recommended FY 2004 budget adjustments of \$560,178 for the purposes set forth below; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 17th day of February 2004, That the FY 2004 Budget be, and is hereby, amended in the amount of \$4,041 in appropriations and \$556,137 in transfers, totaling \$560,178, as follows:

Source	FROM Code	Amount	Department	TO Code	Amount
FY 2004					
Federal Funds	3-100-331000-0110	\$3,700	Sheriff's Office	4-100-031200-6031	\$3,700
State Funds	3-100-244100-0145	\$341	Commonwealth's Attorney	4-100-022110-9999	\$341
Capital Improvements (CIP) – Courthouse (Transfer)	4-302-94415-8215	\$556,137	CIP - Hospital Hill Warren Green	4-302-94150-8215 4-302-94402-8215	\$6,137 \$550,000
TOTAL		\$560,178			\$560,178

A Resolution Authorizing the Addition of the Position Title of Airport Manager to the Fauquier County Government Classification and Compensation Plan

RESOLUTION

A RESOLUTION AUTHORIZING THE ADDITION OF THE POSITION TITLE OF
AIRPORT MANAGER TO THE FAUQUIER COUNTY GOVERNMENT CLASSIFICATION
AND COMPENSATION PLAN

WHEREAS, management of the Warrenton-Fauquier Airport was previously contracted to a third party; and

WHEREAS, with the elimination of those contracted services, the duties were assigned to an existing position within the Department of General Services; and

WHEREAS, a position analysis review was conducted by Springstead, incorporating the additional duties; and

WHEREAS, Springstead recommended a position title of Airport Manager and a grade of 28 for the position; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 17th day of February 2004, That the position title of Airport Manager, grade 28, be, and is hereby, added to the Fauquier County Government Classification and Compensation Plan.

A Resolution Requesting that the Board of Supervisors Consider Withdrawing Authorization to Institute the Road Abandonment Process for a Portion of Cedar Run Drive, Center District

RESOLUTION

A RESOLUTION REQUESTING THAT THE BOARD OF SUPERVISORS CONSIDER
WITHDRAWING AUTHORIZATION TO INSTITUTE THE ROAD ABANDONMENT
PROCESS FOR A PORTION OF CEDAR RUN DRIVE

WHEREAS, upon recordation of the Phase Two, Millwood Subdivision Plat, a temporary turnaround easement and land for the extension of Cedar Run Drive to Virginia Route 678 was dedicated for public use; and

WHEREAS, the Board of Supervisors adopted a resolution directing the County Administrator to take action to obtain a permanent cul-de-sac and to institute the road abandonment process for a portion of Cedar Run Drive, which is not currently in the State Secondary System of Highways; and

WHEREAS, the Fauquier County Transportation Committee has considered the request to abandon the right-of-way for the future extension of Cedar Run Drive, and has requested that the Board of Supervisors consider withdrawing the authorization that the County Administrator institute the road abandonment process; and

WHEREAS, the Virginia Department of Transportation has recommended that the existing right-of-way remain in place to provide options for future access to Frytown Road; and

WHEREAS, the Board of Supervisors wishes to receive citizen comment on the proposed withdrawal of its authorization to institute the road abandonment process for a portion of Cedar Run Drive; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 17th day of February 2004, That the County Administrator be, and is hereby, directed to schedule a public hearing to receive citizen comment on a proposed resolution directing the County Administrator to cease all actions related to acquiring a permanent cul-de-sac easement or the abandonment of any portion of Cedar Run Drive.

A Resolution to Request that the Virginia Department of Transportation Install "Watch for Children" Signs on Cobbler Mountain Road (Route 731), Marshall District

RESOLUTION

A RESOLUTION TO REQUEST THAT THE VIRGINIA DEPARTMENT
OF TRANSPORTATION INSTALL "WATCH FOR CHILDREN" SIGNS ON COBBLER
MOUNTAIN ROAD (ROUTE 731)

WHEREAS, the Fauquier County Transportation Committee received a request from Clara Owens, resident along Cobbler Mountain Road, for "Watch for Children" signage on Cobbler Mountain Road; and

WHEREAS, the Virginia Department of Transportation (VDOT) requires that the Board of Supervisors forward a resolution approving each request for "Watch for Children" signage, so VDOT may accommodate these requests; and

WHEREAS, on January 28, 2004, the Fauquier County Transportation Committee recommended approval of the requested "Watch for Children" signage; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 17th day of February 2004, That the Board of Supervisors does hereby authorize the County's request for installation and maintenance by VDOT of "Watch for Children" signage on Cobbler Mountain Road.

Consider Preliminary Plat PP03-L-29: Ellerslie Farm, Lee District

No action was taken.

A Resolution Authorizing the Chairman to Execute a Memorandum of Agreement with the Constitutional Officers for the County of Fauquier

RESOLUTION

A RESOLUTION AUTHORIZING THE CHAIRMAN TO EXECUTE A MEMORANDUM OF
AGREEMENT WITH THE CONSTITUTIONAL OFFICERS FOR THE
COUNTY OF FAUQUIER

WHEREAS, in accordance with Section 2.2 -3008 of the Code of Virginia, as amended, employees of Constitutional Officers may be accepted in a local governing body's grievance procedure or personnel system, if agreed to by both the Constitutional Officer and the local governing body; and

WHEREAS, the Constitutional Officers receive salary allocations from the Commonwealth of Virginia's Compensation Board for themselves and some of their employees; and

WHEREAS, the Board of Supervisors currently funds, out of local revenue, and without Compensation Board funding, the salaries of some of the employees of the Constitutional Officers; and

WHEREAS, the Constitutional Officers desire that the Board of Supervisors supplement the salary allocations for themselves and those employees which are Compensation Board funded, as permitted by law; and

WHEREAS, as permitted by law, the Board of Supervisors is willing to fund the salaries of the locally funded employees of the Constitutional Officers and to supplement the funding allocated by the Compensation Board for the salaries of the Constitutional Officers and those employees funded by the Compensation Board in consideration of the Constitutional Officers agreeing to adopt and abide by certain of the Board of Supervisors' Personnel, Procurement, Travel, Finance, and Donation policies; and

WHEREAS, Virginia Code Section 15.2-1605.1 permits Constitutional Officers and the Board of Supervisors to agree that the Board will supplement the salaries of the Constitutional Officers and their deputies and employees; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 17th day of February 2004, That the Chairman of the Board of Supervisors be, and is hereby, authorized to execute a Memorandum of Agreement with the Constitutional Officers for the County of Fauquier, which agreement is attached to and made a part of this resolution.

CONSTITUTIONAL OFFICER MEMORANDUM OF AGREEMENT

THIS CONSTITUTIONAL OFFICER MEMORANDUM OF AGREEMENT, made this _____ day of _____ 2004, by and between the **BOARD OF SUPERVISORS OF FAUQUIER COUNTY, VIRGINIA**, (hereinafter "the Board"), and **ELIZABETH LEDGERTON, FAUQUIER COUNTY TREASURER; CHARLIE RAY FOX, FAUQUIER COUNTY SHERIFF; ROSS D'URSO, FAUQUIER COUNTY COMMISSIONER OF REVENUE; JONATHAN LYNN, FAUQUIER COUNTY COMMONWEALTH'S ATTORNEY; and GAIL BARB, CLERK OF THE CIRCUIT COURT OF FAUQUIER COUNTY** (hereinafter collectively "the Officers.)

RECITALS

Recital 1. WHEREAS, In accordance with Section 2.2 -3008 of the Code of Virginia, as amended, employees of Constitutional Officers may be accepted in a local governing body's grievance procedure or personnel system if agreed to by both the Constitutional Officer and the local governing body; and

Recital 2. WHEREAS, The Officers receive salary allocations from the Commonwealth of Virginia's Compensation Board for themselves and some of their employees; and

Recital 3. WHEREAS, The Board currently funds out of local revenue, and without Compensation Board funding, the salaries of some of the employees of the Officers; and

Recital 4. WHEREAS, The Officers desire that the Board supplement the salary allocations for themselves and those employees which are Compensation Board funded, as permitted by law; and

Recital 5. WHEREAS, As permitted by law the Board is willing to fund the salaries of the locally funded employees of the Officers and to supplement the funding allocated by the Compensation Board for the salaries of the officers and those employees funded by the Compensation Board in consideration of the Officers agreeing to adopt and abide by certain of the Board's Personnel, Procurement, Travel, Finance, and Donation, policies; and

Recital 6. WHEREAS, Virginia Code Section 15.2-1605.1 permits Officers and the Board of Supervisors to agree that the Board will supplement the salaries of the Officers and their deputies and employees; now, therefore

AGREEMENT

In consideration of the mutual covenants and promises contained herein, the Board and the Officers agree as follows:

1. The term of this agreement will be from January 1, 2004 through December 31, 2007 or as to each individual Officer upon the expiration of his or her term of office if sooner than December 31, 2007.

2. Employees of a constitutional officer shall be considered employees of the officer regardless of whether the employee is county or compensation board funded.

3. All permanent employees of the Officers are hereby included within the competitive service system of the County. For purposes of this agreement, the term "competitive service system" shall include all exempt and non-exempt employees of the Officers who shall be hired, appointed, promoted, disciplined, terminated, transferred, classified, and compensated solely in accordance with the provisions of the Fauquier County Personnel Policies and the County Uniform Pay and Classification Plan. Provided, however, that pursuant to Virginia Code Section 15.2-1604 no Officer shall be required to comply with the County's hiring policies when filling a policy-making position, confidential or personal staff positions, or special sensitive law-enforcement positions normally regarded as undercover work. For purposes of this Paragraph the phrase "policy making position, confidential or personal staff position" shall mean the position of chief deputy of the Officer.

4. Except as provided herein or required by law, the Officers do hereby adopt and agree that they and their employees shall be under the Board's Personnel, Finance, Procurement, Travel and Donation Policies.

5. The Board agrees that, except, as required by law, all of the employees of the Officers shall be classified, graded and compensated (to include fringe benefits) in conformance with the County's Uniform Pay and Classification Plan and to the extent required to meet the level of compensation accorded under that plan, the Board will, subject to the lawful appropriation of funds, supplement the funds appropriated by the Compensation Board. The Board also agrees to supplement the salaries of the Officers in an amount determined by the Board after consultation with the Officers.

6. The Officers acknowledge and agree that, except as provided by law or properly authorized restrictions on supplanting the funds, any increase in funding by the Compensation Board shall, to the extent that the funding does not increase the salary of the Officer or their

employees above the level of compensation set by the County's Uniform Pay and Classification Plan or in the case of an Officer above the level compensation set by the Board, be used to supplant County funding of the Officer's or employees' salary.

7. To the extent the provisions of any County policy or its Uniform Pay and Classification Plan conflicts with any mandatory requirements established by the Commonwealth or the Compensation Board, the mandatory requirement shall control.

WITNESS the following signatures and seals:

**THE BOARD OF SUPERVISORS
OF FAUQUIER COUNTY**

by _____

SHERIFF

COMMONWEALTH'S ATTORNEY

COMMISSIONER OF REVENUE

CLERK OF THE CIRCUIT COURT

TREASURER

**A RESOLUTION DIRECTING THE COUNTY ADMINISTRATOR TO SCHEDULE A
PUBLIC HEARING ON A PROPOSED ORDINANCE AMENDING SECTION 13-51 OF
THE CODE OF FAUQUIER COUNTY TO ADD SUBSECTION (4) PROVIDING FOR A
FIFTY PERCENT REDUCTION IN COUNTY LICENSING FEES FOR MOTOR
VEHICLES FOR PERSONS SIXTY-FIVE YEARS OF AGE OR OLDER**

Mr. Graham moved to adopt the following resolution. Mr. Robison seconded, and the vote for the motion was unanimous as follows:

<i>Ayes:</i>	<i>Mr. Harry F. Atherton; Mr. Raymond E. Graham; Mr. William G. Downey; Mr. Richard W. Robison; Mr. Chester W. Stribling</i>
<i>Nays:</i>	<i>None</i>
<i>Absent During Vote:</i>	<i>None</i>
<i>Abstention:</i>	<i>None</i>

RESOLUTION

**A RESOLUTION DIRECTING THE COUNTY ADMINISTRATOR TO SCHEDULE A
PUBLIC HEARING ON A PROPOSED ORDINANCE AMENDING SECTION 13-51 OF THE**

CODE OF FAUQUIER COUNTY TO ADD SUBSECTION (4) PROVIDING FOR A FIFTY
PERCENT REDUCTION IN COUNTY LICENSING FEES FOR MOTOR VEHICLES FOR
PERSONS SIXTY-FIVE YEARS OF AGE OR OLDER

WHEREAS, pursuant to Section 13-51 of the Code of Fauquier County, a license fee on automobiles and trucks is levied; and

WHEREAS, Virginia Code Section 46.2-752.A permits localities to provide a fifty percent reduction in the license fee for one vehicle owned or leased by a person who is sixty-five years or older; and

WHEREAS, the Board of Supervisors wishes to receive citizen comment on a proposed Ordinance amending Fauquier County Code Section 13-51 to provide for a fifty percent reduction in the license fee on one vehicle owned or leased by a person who is sixty-five years or older; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 17th day of February 2004, That the County Administrator be, and is hereby, directed to schedule a public hearing on a proposed Ordinance amending Fauquier County Code Section 13-51 to read as follows:

Section 13-51. License required; license fee imposed.

The County hereby levies and assesses a license fee on automobiles and trucks, except:

- (1) Vehicles used by a dealer or manufacturer for sales purposes;
- (2) Vehicles are used as common carriers of persons or property operated between cities or towns in this state, and not in intracity transportation, or between cities or towns on the one hand and points and places outside the cities and towns on the other and not in intracity transportation.
- (3) Vehicles used by an active member of volunteer fire and rescue companies of the County or an active member of the Sheriff's auxiliary deputy program, provided, however, that active members of any volunteer fire and rescue shall provide to the Treasurer, at the time of application for issuance of the license, a written certification by the Chief of the volunteer company that said applicant is an active member, and is a member whose name appears in the book of "Volunteer Fire Fighters" kept by the Clerk of the Circuit Court, and provided further that any auxiliary deputy shall provide a certificate of the Sheriff stating that the auxiliary deputy is an active volunteer in the Sheriff's auxiliary deputy program. No applicant shall be issued more than one (1) such license free of charge.
- (4) Vehicles owned or leased by a person who is sixty-five years of age or older shall be entitled to a fifty percent reduction in the license fee assessed on that vehicle provided that no such discount shall be available for more than one vehicle owned or leased by the same person.

Licenses are required for every motor vehicle, including but not limited to automobiles and trucks, regularly parked, garaged or stored in the County. Purchasers of new or used automobiles shall have ten (10) days from the date of purchase to pay the required license fee.

A RESOLUTION AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO EXECUTE AN AGREEMENT EXTENDING THE TERM OF THE SPORTS FIELDS LEASE, DEVELOPMENT AND OPERATION AGREEMENT FOR THE CENTRAL SITE

Mr. Atherton moved to adopt the following resolution. Mr. Robison seconded, and the vote for the motion was unanimous as follows:

<i>Ayes:</i>	<i>Mr. Harry F. Atherton; Mr. Raymond E. Graham; Mr. William G. Downey; Mr. Richard W. Robison; Mr. Chester W. Stribling</i>
<i>Nays:</i>	<i>None</i>
<i>Absent During Vote:</i>	<i>None</i>
<i>Abstention:</i>	<i>None</i>

RESOLUTION

A RESOLUTION AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO EXECUTE AN AGREEMENT EXTENDING THE TERM OF THE SPORTS FIELDS LEASE, DEVELOPMENT AND OPERATION AGREEMENT FOR THE CENTRAL SITE

WHEREAS, the Board of Supervisors of Fauquier County and Fauquier Youth Sports Coordination Council, Inc. have executed a Sports Fields Lease, Development and Operation Agreement, dated February 5, 2002, for the development and operation of the sports fields on the 70.0065 acres located on the southwest side of Old Auburn Road, Virginia State Route 670, Center Magisterial District; and

WHEREAS, paragraph (3) of the aforesaid agreement provides that the agreement will be void if the Master Facility Plan for the site has not been approved by the Board of Supervisors and the Sports Coordination Council within twenty-four months of the date of the agreement; and

WHEREAS, the Board of Supervisors and the Sports Coordination Council wish to extend the date by which the Master Facility Plan must be approved; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 17th day of February 2004, That the Chairman of the Board of Supervisors be, and is hereby, authorized to execute an amendment of the Sports Fields Lease, Development and Operation Agreement for the Central Site extending the date by which the Master Facility Plan for the site must be approved from twenty-four months to thirty-six months from the date of the agreement.

A RESOLUTION TO AWARD BIDS FOR THE PURCHASE AND INSTALLATION OF EQUIPMENT FOR A PUBLIC SAFETY PAGING SYSTEM

Mr. Graham moved to adopt the following resolution. Mr. Stribling seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. Harry F. Atherton; Mr. Raymond E. Graham; Mr. William G. Downey; Mr. Richard W. Robison; Mr. Chester W. Stribling
Nays: None
Absent During Vote: None
Abstention: None

RESOLUTION

A RESOLUTION TO AWARD BIDS FOR THE PURCHASE AND INSTALLATION OF EQUIPMENT FOR A PUBLIC SAFETY PAGING SYSTEM

WHEREAS, Fauquier County is in the process of upgrading public safety communications; and

WHEREAS, the Fire and Rescue Association has previously identified the need to improve the existing paging system; and

WHEREAS, a new paging system has been designed and endorsed by the Fire and Rescue Association; and

WHEREAS, grant funds have been received to supplement funds in the Public Safety Radio System budget for the paging system; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 17th day of February 2004, That bids be, and are hereby, awarded to Motorola in the amount of \$151,256 for paging equipment, and to Wireless Communications, Inc. in the amount of \$137,575 for the installation of the equipment and purchase of Minitor pagers.

A RESOLUTION TO IDENTIFY THE REVISED TIMELINE FOR THE FORMULATION, REVIEW AND ADOPTION OF THE FY 2005 FAUQUIER COUNTY BUDGET

Mr. Atherton moved to adopt the following resolution. Mr. Downey seconded, and the vote for the motion was unanimous as follows:

Ayes: Mr. Harry Atherton; Mr. Raymond E. Graham; Mr. William G. Downey; Mr. Richard W. Robison; Mr. Chester W. Stribling
Nays: None
Absent During Vote: None
Abstention: None

RESOLUTION

A RESOLUTION TO IDENTIFY THE REVISED TIMELINE FOR THE FORMULATION, REVIEW AND ADOPTION OF THE FY 2005 FAUQUIER COUNTY BUDGET

WHEREAS, the County Administrator is required by the Code of Virginia to prepare and submit to the Board of Supervisors a proposed annual budget for the County; and

WHEREAS, it is the intent of the Board of Supervisors to provide a general timeline to the County Administrator in the preparation of the proposed budget; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 17th day of February 2004, That the attached FY 2005 Budget Calendar be, and is hereby, adopted with the understanding changes can be made at the discretion of the Board; and, be it

RESOLVED FURTHER, That the following general budget functions and times will be followed for the review of the County Administrator's FY 2005 Proposed Budget:

- The County Administrator will submit the FY 2005 Proposed Budget to the Board of Supervisors during the first week in March 2004.
- Work sessions will be scheduled as necessary to allow for detailed review of the Proposed Budget and examination of tax rates.
- The Board of Supervisors will adopt the Fauquier County FY 2005 Budget and CY 2004 tax rates prior to April 1, 2004, to allow for sufficient time to adopt tax rates for the June 5, 2004, real property collection deadline.

Fiscal Year 2005 Budget Calendar

February

17	Public Hearing for the School Board Budget
26	School Budget Request to Budget Office
26	School Division Budget Briefing for County Administrator

March

3	County Administrator's Proposed FY 2005 Budget Delivered to Board of Supervisors
3-4	Advertise Public Hearing on County Budget and Tax Rate
8	Board Work Session
10-11	Advertise Public Hearing on County Budget and Tax Rate
15	Board Budget Work Session includes Joint Session w/School Board
18	Board Budget Work Session
22	Board Budget Work Session
22	Public Hearing for Citizens Comments on the FY 2005 Proposed Budget and Tax Rates
29	Board Budget Work Session
29	Regular Session: Budget, Capital Improvements Plan and Tax Rate Adopted

Note: Additional Work Sessions will be added as necessary

A RESOLUTION APPOINTING THE CITIZEN PLANNING COMMITTEE FOR THE WARRENTON SERVICE DISTRICT

Mr. Robison moved to adopt the following resolution. Mr. Graham seconded, and the vote for the motion was 4 to 1 as follows:

Ayes: Mr. Harry F. Atherton; Mr. Raymond E. Graham; Mr. William G. Downey; Mr. Richard W. Robison
Nays: Mr. Chester W. Stribling
Absent During Vote: None
Abstention: None

RESOLUTION

A RESOLUTION APPOINTING THE CITIZEN PLANNING COMMITTEE FOR THE WARRENTON SERVICE DISTRICT

WHEREAS, on February 26, 2001, the Citizen Planning Advisory Committee began its process to update the 1994 Warrenton Service District elements of the Comprehensive Plan; and

WHEREAS, the Committee worked for over two years to review, refine and share new insights and proposals for this Service District and on February 27, 2003, transmitted the proposed plan to the Planning Commission; and

WHEREAS, the Fauquier County Planning Commission conducted two public hearings in June and July of 2003, and, on October 6, 2003, forwarded the Warrenton Service District Plan to the Fauquier County Board of Supervisors with a recommendation that it be adopted as revised; and

WHEREAS, the Board of Supervisors held two public hearings and on November 17, 2003, adopted the Plan with some revisions that differed from the Planning Commission and Citizen Planning Advisory Committee drafts; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 17th day of February 2004, That the Board does hereby authorize the appointment of the Citizen Planning Committee for the purpose of reviewing the adopted revisions to the Warrenton Service District Plan; and, be it

RESOLVED FURTHER, That the Citizen Planning Committee shall report its recommendations to the Board of Supervisors within approximately ninety (90) days of its first scheduled meeting; and, be it

RESOLVED FINALLY, That upon the receipt of those recommendations, the Board of Supervisors will consider whether an amendment to the Warrenton Service District is warranted, with referral to the Planning Commission for the required public hearing process and recommendation(s).

APPOINTMENTS

By unanimous consent, the following appointments were approved:

- Agricultural and Forestal District – Center District: Mary T. Moran, reappointed with a term to expire December 31, 2007.
- Airport Committee – Center District: James Van Luven, appointed with a term to expire December 31, 2007.
- Social Services Board – Lee District: Carmen Fox, appointed with a term to expire February 17, 2007.
- Rappahannock-Rapidan Regional Commission: Anthony I. Hooper, appointed as Citizen-at-Large.
- Library Board – Center District: Barbara McCulla, appointed to fill an unexpired term ending June 21, 2007.

SUPERVISORS' TIME

- Mr. Graham discussed the FY 2005 Budget cycle, and encouraged the public to send suggestions on budget related issues to the Board of Supervisors before the agenda submission deadline of March 3, 2004.
- Mr. Robison announced that plans for the Home Depot project are moving forward with several concessions and modifications.
- Mr. Downey stated he had good conversations during Legislative Day in Richmond on February 12, 2004. Mr. Downey stated that the General Assembly intends to reduce State funding for Constitutional Offices, and he urged citizens to write their State Legislators to request that funding not be cut.

ANNOUNCEMENTS

- Mr. Lee reviewed the Fiscal Year 2005 Budget timeline, and announced that the Board would next meet in a work session on March 8, 2004 at 7:00 p.m. in the Court and Office Building, 40 Culpeper Street, Warrenton.
- Catherine Heritage, Acting Assistant County Administrator, provided an update on legislative issues before the General Assembly in Richmond, the State budget, and Fauquier County's legislative priorities.

PUBLIC HEARINGS

There were no public hearings.

With no further business, the meeting was adjourned.

I hereby certify that this is a true and exact record of actions taken by the Fauquier County Board of Supervisors on February 17, 2004.

G. Robert Lee
Clerk to the Board of Supervisors